



The Farmington Area Public Schools Board of Education is accepting applications from residents of Independent School District 192 who are interested in serving on the Board of Education for one vacant director position. The appointee will serve on the Board of Education until a successor is elected at the November 2022 election.

The Board of Education will appoint a new member using the process outlined below:

**Legal Requirements:** Candidates must be at least 21 years of age, be eligible to vote, have been a resident of the school district for at least 30 days, have not been convicted of an offense for which registration is required under MN Statute Section 243.166.

**Meetings:** Work sessions are held on the second Monday of each month and business meetings are held on the fourth Monday of each month at 6:00 p.m. at Farmington City Hall, Council Chambers with the exception of July, December, March and May when there is only one business meeting on the second Monday of the month. There may also be special meetings, committee meetings, trainings, and retreats.

#### **How to Apply:**

Applications will be available at the District Office (located at Farmington High School, South Entrance) 20655 Flagstaff Avenue, Farmington, MN 55024 or be downloaded beginning at 10:00 a.m. on Thursday, April 14, 2022 from the district website: [www.farmington.k12.mn.us](http://www.farmington.k12.mn.us).

Application Packets must include the following items:

- Application Form
- Letter of Interest
- Resume

**Application packets must be submitted in person during normal business hours at the ISD 192 District Office, located within Farmington High School, along with a valid Minnesota State ID or Driver's License.**

**The deadline to submit application packets is 4:00 p.m. on Thursday, April 21, 2022.**

Applications received after the stated deadline will not be considered. All applications and any accompanying materials will be considered public information once interviews have been offered and accepted.

#### **Interview Process:**

- Special Board Meeting - immediately following the April 25, 2022 Regular Business Meeting
  - The School Board will review applications and select the applicants to be interviewed.
- Special Board Meeting – May 2, 2022 at 5:30 p.m.
  - Interviews will be conducted and are open to the public.
- Regular Business Meeting on May 9, 2022
  - The School Board will approve a resolution to appoint the new School Board Member and the appointment shall be effective on the 31<sup>st</sup> day following this approval process.

Please contact Lori Jensen in the District Office, (651) 463-5013, if you have any questions regarding the process.



## APPLICATION TO FILL VACANT POSITION ON DISTRICT 192 BOARD OF EDUCATION

NOTE TO APPLICANTS: Please return this application to the Superintendent's Office (address below) by 4:00 p.m. on Thursday, April 21, 2022. In accordance with data privacy laws, the names, addresses and response to questions of applicants for this vacancy will be public information and will be released by the school district to the media and others as requested.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (h) \_\_\_\_\_ (o) \_\_\_\_\_ (cell) \_\_\_\_\_

1. What do you see as the role of the Board of Education and your role as a member?

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2. Please identify the three biggest challenges facing our district and how you would propose that the board work toward solving these issues?

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3. Please describe any professional and/or volunteer activities in the local community, as well as involvement in activities or programs sponsored Farmington Area Public Schools. How have these activities prepared you to serve on the Farmington School Board?

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4. What do you believe are the differences in responsibilities between the role of the school board and the role of administration?

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5. What about this position interests you the most?

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6. I hereby affirm that I am:

- At least 21 years old
- An eligible voter
- A district resident for at least 30 days (MN Statute 204B.06, Subdivision 1)
- Not a convicted sex offender (MN Statute 243.166)

7. **By submitting this application, I hereby certify that the information I have presented in this application is complete, accurate, and true to the best of my knowledge, and I hereby authorize the Board of Education to verify this information as may be required.**

- I agree

\_\_\_\_\_  
**Signature**